

# Stella Information and Policies



Please register for classes as soon as possible. Spots will not be held without a registration fee, September tuition, and a registration form. Registration fees are \$15 per student or \$20 per family. There are no refunds on registration fees and new students will be accepted through November if there is space available. However, if a class does not have at least 4 students enrolled by August 31<sup>st</sup>, the class will be cancelled and refunds will be given at that time. Students must be at least 3 years old by September 1<sup>st</sup> to register in our regular season classes. (Does not include Mini-Music Stars or Pre-Twinklers)

**Classes** will run from September thru May with Holiday breaks that do not necessarily follow the school schedule. There are no refunds for missed classes, however make up sessions are available for a "Private lesson" fee. Attendance is critical to the development and discipline of dance. It is very important that students attend as many classes as possible. If a student is injured, they are more than welcome to come and watch class, but if they are sick and contagious, please stay at home and rest. Having a healthy body is number one!! Please call or email in advance when a student must miss a class. During the final four weeks before the recital or a competition it is unacceptable to miss a class unless for health reasons. Doing so will result in being pulled from the recital.

Students will be placed in classes based on age and skill/experience level, which is determined by our staff.

Observing classes is not allowed except on predetermined dates. We will let you know in advance what days are reserved for observation.

**Pictures** will be held in the month of March or April. Students must wear their costumes and be in the picture even if they will not be ordering any photos.

**Please use the bathroom** before entering the classroom. If small children cannot go to the bathroom by themselves, please stay in the waiting area to help them if need be. This also goes for students who have any kind of separation anxiety. We will do our best in class, but cannot have extra staff available if your child needs help outside of the classroom.

**Discipline actions:** 1) Child gets a verbal warning and is redirected. 2) Verbal warning is reiterated. 3) Child must sit and watch class for 3-5 minutes (usually during a fun game). 4) Child needs to sit in lobby with parent. After the situation is over, the teacher will discuss what happened with the child and help the child brainstorm ways to prevent it from happening again. If you feel like it would be a good idea to stay in the waiting area for your child, please do. The teachers will always be able to explain to you how your child is behaving in class.

## **Tuition**

For everyone's convenience, we will be using an automated recurring billing system. If you wish to pay by cash or check, you can do so before the 5<sup>th</sup> of each month. On the 5<sup>th</sup> of each month, we will run the credit card on file for the remaining balance. Therefore, everyone must have a credit or debit card on file with the studio. This should eliminate any late charges and past due accounts.

If your card is rejected, you will receive a \$15 late fee. If your account is still not paid 7 days later, your child will be asked to leave class until their account is paid in full.

You can login to your account at [stelladancestudio.com](http://stelladancestudio.com) at any time to view your balance or make a payment. **You will find the tuition price on the Class Description Page.** Tuition may be paid monthly or for the entire nine months in which there is a discount of 5%.

If a student wishes to discontinue their membership in a class, you must pay for that full month, as we do not charge per class.

There are no refunds for weather cancellations. Please watch for the Prescott School District closings, which will indicate Stella to be closed as well.

For every other child in the family, there is a discount of \$5 per month for the first year. Boys are half price tuition for their first year enrollment.

Costumes are ordered in November for the May recital and payment is due on November 1st. They will be \$60-\$70 each and all students will need one costume per class unless they are in the competition lines. This payment is non-refundable and will not be ordered without payment. Students need a costume for pictures in March and the recital in May.

### **Dress Code and Class information**

Our dress code is very important to us at Stella and to the learning and progression of your dancer. Please make sure you follow the rules for each class.

**Summer-** Students may wear any color as long as they are dance clothes. No jeans please.

### **Regular Schedule-**

- Twinklers- Black leotards, pink tights, black tap shoes and pink ballet shoes. Hair must be pulled off of face. Please put your student's name in their shoes, if not directly, than with a label or piece of tape on the bottom. If they are not marked on the first day, your teacher will use a permanent marker to write their names on them. Ballet shoes-when you first put the shoe on your student, tie a knot in the strings, and then cut the excess. Again, this will be done on the first day in class if you did not do it. Further, do not buy shoes that are way too large in hopes that they will grow into them. Dance shoes need to fit properly or the student will not be able to dance in them. They fall off or are uncomfortable for the student.
- Skirts will only be allowed if they follow the proper dress code: ballet skirts which are black or light pink only. If your child is asked to take off the skirt during class more than once (because of playing with it) please note that you will be asked not to send your child in the skirt for future classes. The same rule applies to leg warmers; they are adorable, but are distracting and uncomfortable to most children. If the child is distracted, you will be asked to not dress your child in them for future classes.
- All Ballet classes- Black leotards, pink tights, and pink ballet shoes. Hair must be in a tight bun.
- Boys-black pants or shorts, and a plain black or white top. No other colors please. Socks may be worn under tap shoes. Boys ballet/tap class: Black tap shoes, and black ballet shoes. Boys Hip Hop/Tap class: Black jazz shoes and black tap shoes.
- Starlettes I & II, Pom and Hip Hop- Any color leotard, tank top, tights, or pants. Must be form fitting. No baggy clothes or jeans. Hair must be pulled back and off of face. Black tap and tan jazz shoes. Hip Hop classes need either jazz shoes or CLEAN tennis shoes.

LINE	TIGHTS	SHOES
Twinklers I & II	Pink Footed	Black tap shoes (Ultimate Tie Tap) Pink ballet shoes (Relevé Ballet )
All Starlettes I	Tan Stirrup	Black tap shoes (Strappy taps or Baby Doll Taps) Half Ballet Shoes
All Starlettes II	Tan Stirrup	Black Full Footed Tap Shoes (Leo's Giordano) Half Ballet Shoes
Hip Hop	Tan Stirrup	Half Ballet Shoes
Pom Dance	Tan Stirrup	Half Ballet Shoes
Beginning Lyrical	Tan Stirrup	Half Ballet Shoes
All Ballet Classes	Pink Footed	Pink Ballet Shoes (Relevé Ballet or Bloch Split Sole)
Boys Hip Hop/Tap	No tights	Black jazz shoes (EZY Jazz) Black Tap Shoes (Boy's tap)

We will order shoes in the summer and students will be able to try them on at the Open House for sizes. After that, they will be ordered on a monthly basis. We understand that many people come from different studios and have different color shoes. These are fine to wear for the first part of the season, but by January 1<sup>st</sup> your students must have the correct pair of shoes for the recital or performance. As a general rule for all students, no jewelry or accessories in class that do not help to hold hair in place. No necklaces, earrings (studs are okay), or bracelets which includes silly bands.

Twinklers-Please make sure that your student has their own dance bag, which they will bring into class with them. Put their name on the bag, preferably on the outside (a piece of tape works great!)

#### Stella Dance Studio's Fee Breakdown

Registration Fee.      \$15/student      \$20/family.  
Tuition Late Fee.      \$15/week      \$30 for returned checks.  
Costumes                      \$60-\$70

#### Discounts

No registration fee if a student is enrolled by May 1st.  
5% off tuition if it is paid upfront for the entire year. (Nine months)  
When one child is enrolled, all other family members enrolled received \$5 off tuition every month.  
2<sup>nd</sup> Class each child is enrolled is 10% off entire monthly bill, 3<sup>rd</sup> class and so on is 20% off total tuition  
Boys are ½ price tuition for their first year enrollment.

### **Holidays-No classes**

Thanksgiving- Nov. 21-26

Winter Break- Dec. 19-Jan. 1

Spring Break- March 25-April 2